

1130 Public Requests to be Placed on the Agenda

While the Board is interested in considering viewpoints and suggestions from patrons in the school district that will improve and enhance the educational program, official Board meetings are for the necessary conduct of official school business and acting on matters affecting the overall responsibilities of the corporation. Therefore, patrons are urged to deal with individual concerns in accordance with Policy #2040 by dealing directly with the building principals or other appropriate administrators in resolving private matters.

In instances where a citizen or group desires to formally present information, concerns, or proposals to the Board, the following procedures shall be followed:

1. The individual(s) shall submit a written request to the Superintendent of Schools describing the issue.
2. If the issue relates to personnel, individual circumstances, or an individual school, the request may be referred to the building principal or an appropriate administrator in an attempt to resolve the issue prior to proceeding further.
3. If the Superintendent does not approve the placement of the matter on the agenda, the individual(s) shall have an opportunity to appeal the decision in writing to the Board President with a copy to the Superintendent and all other School Board members.
4. Pursuant to Policy #1120, any School Board member may have the matter placed on the agenda.

(Revised: 6/22/93; 6/11/04; 9/7/21)

1140 Public Participation in Meetings

At those meetings which are advertised and designated by law as public hearings, the public shall be entitled to be heard. The other meetings of the Board are conducted for the purpose of carrying on the business of the schools. They are not public hearings, but meetings held in public.

The Board welcomes comments from interested individuals and groups, and will provide time for that purpose during each regular meeting. The Board encourages citizens to express interests and concerns related to the School District, and each regular meeting of the Board will include a section for general comments concerning items on the agenda.

To permit fair and orderly public expression, the chairperson shall apply the following procedures:

1. Anyone from the public wishing to address the Board must sign up to speak before the start of the meeting. To speak, the person must sign an acknowledgement that the person will comply with the Board's procedures.
2. Public participants/those wishing to speak, may only speak one time and may not pass their time to other individuals.
3. Public participants must be recognized by the chairperson before speaking and shall preface their comments by announcing their name, address, and group affiliation.
4. Each public participant's statement will be limited to three minutes in duration.
5. All statements will be directed to the chairperson. No person may address or question individual Board members.
6. The portion of the meeting during which public participation is invited shall be limited to a total of thirty (30) minutes, unless extended by a vote of a majority of the Board members present.
7. The chairperson may:
 - a. Interrupt, warn, or terminate a person's statement when the statement is:
 - i. too lengthy;
 - ii. abusive, obscene, or irrelevant; or
 - iii. a personal complaint against a student, employee, school official, District policy, or District procedure which has not been addressed through the District's complaint procedure (Policy #2040).
 - b. Request any person to leave the meeting when that person does not observe reasonable decorum.
 - c. Select representative to speak on each side of an issue if there are numerous requests to address the Board on the same subject.
 - d. Impose such additional reasonable regulations as may be necessary to maintain orderly deliberations.
 - e. Waive these rules with the approval of a majority of the Board members present.

Persons who are seeking routine or specific information will be encouraged to submit their questions to the appropriate school employee.

(Revised: 3/23/99; 6/11/04; 9/21/21; 4/12/22; 8/1/2023)