

## **Public Participation at Board Meetings**

**BCBI**

(See BCAE and KN)

### Open Forum

The president or presiding officer may ask patrons attending if they would like to speak during the open forum. Rules for the public forum will be available from the clerk prior to the board meeting and at the meeting itself. The board president may impose a five minute limit on the time a visitor may address the board. The board president may ask groups with the same interest to appoint a spokesperson to deliver the group's message. Except to ask clarifying questions, board members shall not interact with speakers at the open forum.

### Patron-Requested Agenda Items

Any patron may request addition of a specific agenda item and shall notify the superintendent no later than noon on the Tuesday prior to the scheduled board meeting and state the reason(s) for the request. The superintendent or designee shall determine whether the request can be solved by staff without the patron's appearance before the board. If not, the superintendent shall consult with the board president, and the patron's request may be placed on the next regular board meeting agenda. Individuals who do not reside within the boundaries of the district may not be eligible to address the board.

### Handling Complaints

The superintendent may refer complaints to the board only if a satisfactory adjustment cannot be made by a principal, the superintendent, or other appropriate staff members.

BOE Approved: July 7, 2003

BOE Reviewed and Approved: December 3, 2007

BOE Approved KASB Recommendation: October 17, 2022