

# Metropolitan Nashville Board of Education

Monitoring: <b>Review: Annually, in July</b>	Descriptor Term: <b>Public Participation</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>04/09/24</b>
		Rescinds: <b>1.404</b>	Issued: <b>03/22/22</b>

## 1 *Bringing Formal Business Before the Board*

2 Individuals desiring to make a presentation before the board must submit a written request with  
3 descriptive materials via electronic mail or USPS to the board chair and director of schools at least two  
4 weeks prior to the meeting. If the request is approved by the executive committee, the item will be placed  
5 on the agenda. The amount of time allotted will be determined by the executive committee but shall not  
6 be more than ten (10) minutes in length. Individuals placed on the agenda will be recognized at the  
7 appropriate point in the meeting and given time to speak. The executive committee shall determine  
8 whether or not the business is actionable or for information only. The board will not hear presentations  
9 from those seeking to sell products, offer services, obtain contracts, or otherwise financially benefit from  
10 a relationship with the district.

## 11 *Public Participation Remarks at Board Meetings*

12 Individuals wishing to address the board shall register using the provided format. Registration will be  
13 open from the time the agenda is published until noon of the day prior to the meeting. Remarks must  
14 pertain to the business of the school district and board of education and should not reference individual  
15 employees or students by name.

16 The executive committee shall determine at what point in the meeting the public participation portion  
17 will take place. The total time dedicated to public participation remarks at any meeting of the board shall  
18 be no more than forty (40) minutes with no more than two (2) minutes per person and no more than  
19 twenty (20) speakers.

20 The chair may recognize individuals not on the agenda for remarks to the board if it is determined that  
21 such is in the public interest. A majority vote of members present can overrule the decision of the chair.

22 Individuals speaking to the board shall address remarks to the entire board and not individual members.  
23 Individuals may not delegate their time to another person who has not signed up to speak; nor, except in  
24 the case of a language translator, shall another person read statements on behalf of the person who has  
25 signed up to speak. Longer comments from community members may be submitted in written format.  
26 The chair shall have the authority to terminate the remarks of any individual who is disruptive or does  
27 not adhere to board rules.<sup>1</sup>

28 Individuals desiring additional information about any item on the agenda shall direct such inquiries to  
29 the office of the director of schools.

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#### Legal References

TCA 39-17-306

#### Cross References

School Board Meetings 1.400

Agendas 1.403