



Book	Policies & Procedures
Section	1000: Board Governance
Title	PUBLIC PARTICIPATION AT BOARD MEETINGS
Code	1070
Status	Active
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All regular, special, and emergency meetings of the Board of Education are open to the public except for that portion of a meeting wherein the Board is in a lawfully convened executive session.

The purpose of Board meetings is to conduct the business of the district. The Board, however, recognizes the importance of providing the district's citizens with an opportunity to be heard. To permit fair and orderly expressions of public comment, the Board shall provide an opportunity at each REGULAR meeting of the Board for public comment on any item(s) listed on the agenda.

The agenda for each regular meeting shall include a thirty (30) minute period for public speaking. Each individual who timely registers to speak on any item(s) listed on the current meeting agenda of the regular meeting will be granted up to a maximum of three (3) minutes for public comment. Individuals shall be heard in the order of the time of receipt of their requests. If there are more than ten (10) individuals wishing to present, then the Board President may divide the total allotted time of thirty (30) minutes between all individuals equally. The Clerk shall time each presentation and notify the President of the Board when the allotted time has expired. All speakers must adhere to the time allotted for speaking. If persons are not present when their names are called, such persons shall not be able to address the Board at the meeting.

If a member of the public requires special accommodations (e.g. signing, etc.) to participate in the public meeting, he/she shall notify the Clerk of the Board at least 24 business hours in advance of the meeting so that the necessary accommodations can be provided. Absent such notice, the individual with communication impairment will be afforded such accommodation that is necessary and feasible to improve communication.

Individuals who desire to speak during the public speaking portion of a regular Board meeting must complete a form entitled, Community Involvement - Request to Speak, and submit it to the Clerk of the Board prior to 5:45 P.M. the evening of the regular Board meeting. Such form shall be available from the Clerk of the Board during the regular office hours of 8:00 a.m. to 4:30 p.m., Monday through Friday, and from 5:00 p.m. until 5:45 p.m. on the evening of the meeting. The form may also be found under the Board of Education tab on the district's website: www.mooreschools.com.

Speakers will be required to provide their name, address, and email/phone number on the form. Additionally, the specific agenda item(s) along with the speaker's rationale for addressing the Board of Education regarding the item(s) must be stated. The form must also provide information as to what administrative avenues have been previously pursued concerning the issue. Failure to have completed all the information requested on the Request to Speak form or failure to have pursued administrative avenues before addressing the Board may result in the individual not being allowed to speak. Failure to speak only about the agenda item(s) indicated on the completed speaking form may result in the speaker being called out of order by the Board president. Persons making presentations to the Board during the public speaking portions should address their remarks to the President of the Board.

Public comments on the following are not permitted. The President of the Board may rule any speaker out of order who does not adhere to these prohibitions:

- a. Issues subject to collective bargaining;
- b. Employee matters including grievances, investigations, suspensions, and separation from work;
- c. Student matters which may violate FERPA or due process matters in IEPs or student discipline;
- d. Any pending complaint, claim, or litigation involving the district in any way;
- e. Solicitations for business or support for donations beyond those supported directly by the district;
- f. Slanderous, abusive, or attacking statements about any individual; and
- g. Announcement of candidacy for a public office.

No signs or handouts brought in by patrons will be permitted for view or distribution in the board meeting room during a board meeting.